

"WEST VIRGINIA'S PREEMINENT PEER-TO-PEER EDUCATION,  
LEADERSHIP, AND DEVELOPMENT ORGANIZATION"



W E S T V I R G I N I A S A D D

# Student Leadership Team Application

*Completed applications must be received by  
Friday, June 15, 2018.*

# Thank you for your interest in West Virginia SADD!

The West Virginia SADD Student Leadership Team is a statewide youth network that works to promote and advance the mission of West Virginia SADD. Team Members are strong leaders, advocates, and impeccable representatives of the SADD paradigm of peer-to-peer support, and education, and empowerment. Through their participation, selected students grow and strengthen their leadership skills and gain significant travel, training, leadership, and public speaking opportunities. The team is comprised of two unique groups:

## Student Leadership Council (SLC)

Applicants for the SLC must currently be in grades 9 – 12 (for the school year beginning in Fall 2018). Students must be active within their school or community SADD Chapter and have played a vital role in its leadership during the recent past. Minimally, members of the SLC can expect to:

- Meet no less than quarterly to provide a youth voice in WV SADD's initiatives;
- Play a significant role in the planning, implementation, and evaluation of the WV SADD Leadership Conference;
- Speak publicly on issues central to SADD's mission;
- Provide state agencies and organizations with youth insight and perspective on strategic planning, policy development, programming ideas, and other aspects of operations; and
- Serve as role models for all students throughout West Virginia, setting an example of positive and responsible attitudes and behaviors.

## College Student Advisory Board (CSAB)

Applicants for the CSAB are recent graduates from high school and must currently be enrolled in higher education. Students must have a significant history in working with SADD, and/or its partners, and willing to continue leadership in the field. Minimally, in addition to the roles of the SLC, members of the CSAB can expect to:

- Gain a deeper understanding of planning logistics, non-profit management, partnership building and other factors that affect the statewide program;
- Serve in a mentorship capacity for the Student Leadership Council and to assume additional leadership roles within the Student Leadership Team, as requested; and
- Work with the State Coordinator to provide direct, hands-on support to SADD Chapters throughout the year.

As shown, the responsibilities of the WV SADD Student Leadership Team are demanding and time consuming. Only individuals who are willing to dedicate themselves fully to West Virginia SADD and its mission should apply. As a reminder, current members of the Student Leadership Team must reapply each year.

**Note:** The first meeting of the Student Leadership Team is required and is scheduled for Saturday, July 14 in Clarksburg, WV. In addition, all members will be required to attend training with the WV Youth Leadership Academy the two days prior to the WVSADD Conference (October 24-28, 2018).

**COMPLETED APPLICATIONS MUST BE RECEIVED BY FRIDAY, JUNE 15, 2018.**

West Virginia SADD • 215 South Walker Street • Princeton, WV 24740  
Applications may also be submitted electronically: [cci@strongcommunities.org](mailto:cci@strongcommunities.org)

**PERSONAL INFORMATION**

NAME: \_\_\_\_\_ SEX: \_\_\_\_\_  
LAST, FIRST, MIDDLE

HOME ADDRESS: \_\_\_\_\_  
INCLUDE CITY, STATE, AND ZIP CODE

EMAIL ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ MOBILE PHONE: \_\_\_\_\_

PARENT / GUARDIAN NAME(S): \_\_\_\_\_

PARENT / GUARDIAN TELEPHONE NUMBER(S): \_\_\_\_\_

T-SHIRT SIZE: \_\_\_\_\_ JACKET SIZE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

FACEBOOK NAME: \_\_\_\_\_

**SADD CHAPTER INFORMATION**

SCHOOL NAME: \_\_\_\_\_

SADD ADVISOR NAME & TITLE: \_\_\_\_\_

SADD ADVISOR EMAIL ADDRESS: \_\_\_\_\_

IS THE SADD CHAPTER REGISTERED WITH SADD NATIONAL? \_\_\_\_\_

**OTHER INFORMATION**

HAVE YOU EVER ATTENDED A WV SADD CONFERENCE? \_\_\_\_\_ YES \_\_\_\_\_ NO

HAVE YOU EVER ATTENDED THE SADD NATIONAL CONFERENCE? \_\_\_\_\_ YES \_\_\_\_\_ NO

HAVE YOU SERVED ON THE LEADERSHIP TEAM IN THE PAST? \_\_\_\_\_ YES \_\_\_\_\_ NO

All applicants must respond to the following questions of the category in which they are applying:

### STUDENT LEADERSHIP COUNCIL (SLC)

1. What does SADD mean to you?
2. How will West Virginia SADD benefit from your participation on its Student Leadership Council?
3. What makes your SADD Chapter successful?
4. Identify and discuss an issue in your school or community that negatively affects youth that you believe needs SADD's attention. How you would recommend SADD students alleviate that issue?
5. What has influenced you to live the no-use lifestyle and teach it to your peers?

### COLLEGE STUDENT ADVISORY BOARD (CSAB)

1. What does SADD mean to you?
2. How will West Virginia SADD benefit from your participation on its College Student Advisory Board?
3. Looking beyond SADD in its traditional middle and high school settings, how can SADD successfully reach others (college students, elementary students, community-based, etc.)?
4. What knowledge, skills, and resources can you bring to the table to advance the mission of West Virginia SADD? How do you see your role in WV SADD's leadership?
5. Identify and discuss an issue in West Virginia that negatively affects youth that you believe needs SADD's attention. How you would recommend WV SADD work to alleviate that issue?

List your current school and community activities in which you are currently involved. (You may make additional copies of this page, as needed.)

<u>DATES</u>	<u>ACTIVITY</u>	<u>NAME &amp; TELPHONE NUMBER</u> <small>OF ADULT WHO CAN CONFIRM PARTICIPATION</small>

Would any of the listed activities affect your ability to participate in the West Virginia SADD Student Leadership Team? If so, how would you address potential conflicts?

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What special interests, skills, and talents do you have that you would want to share with West Virginia SADD?

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West Virginia SADD promotes an atmosphere where staff and student leaders support each other with genuine respect. Although it is rare for disciplinary issues to arise, the rules, expectations, and disciplinary procedures outlined below address any questions and avoid confusion. Below, applicants should initial in the designated line beside each point to designate understanding and approval.

\_\_\_\_\_ Members must abide by the public laws governing the use of alcohol, tobacco, and other drugs.

\_\_\_\_\_ Members must respect the property of other students, adults, and public and private facilities. Members shall not be involved in any way with vandalism, theft, or the use or possession of stolen property. Member shall respect hotel facilities and leave them in the same or better condition than when we arrived.

\_\_\_\_\_ Members must understand that all meetings are mandatory. If a member is unable to attend a meeting, the member is required to give a minimal 24 hour notice to the Student Coordinator and follow up with a phone call within 3 days after the meeting. If the member fails to follow these instructions, the member will be put on probation for the remainder of their term. A second infraction during the probationary period can or will result in dismissal.

\_\_\_\_\_ For reasons of safety and accountability, members shall respect and follow the directions of staff and any persons serving as supervisors. During sponsored events, a member of the West Virginia SADD State Advisory Board must know the member's whereabouts at all times.

\_\_\_\_\_ Members will comply with the rules and regulations of all governmental and commercial agencies (airlines, hotels, bus companies, etc.) with which West Virginia SADD does business.

\_\_\_\_\_ At meetings and conferences, each member must remain in his/her assigned room each night. Once a student reports to his/her assigned room at the conclusion of evening activities, they may not leave that room until the next morning unless a member of the State Advisory Board grants special permission. This also includes remaining on premise at all WV SADD related events. Members are to respect one another's privacy and be thoughtful of each other's personal comfort.

\_\_\_\_\_ Members must conduct themselves with honesty, integrity, and respect for the well-being and rights of others. Therefore, lying, cheating, and deceitful behavior (falsification of documents, absences without appropriate permissions, forgery, telephone fraud, computer violations, etc.) are violations of the West Virginia SADD's standards.

\_\_\_\_\_ Behavior that is, in any way, injurious to the organization or to people is unacceptable. During any time of a member's term, any behavior that jeopardizes the welfare of West Virginia SADD or its partnering organizations will constitute a violation.

Depending on the severity of the infraction, the consequences for violating rules include a warning, probation, or immediate dismissal from the West Virginia SADD Student Leadership Team. If a student violates the rules during a meeting or event, causing their dismissal from the Team, it is the parent's responsibility for taking the student home immediately and at the parent's expense.

West Virginia SADD addresses disciplinary issues fairly, consistently, and in a timely manner. The organization handles each case individually, gathering relevant facts, speaking with others present or involved, and hearing from the student him/herself. Disciplinary action will be taken when there is clear and convincing evidence that a rule or guideline has been violated. Appropriate staff will make a determination of action, keeping in mind the circumstances of the violation and the best interests of the individual(s) as well as the larger organization.

### **APPLICANT RESPONSIBILITY & PERMISSIONS STATEMENT**

I have read, understand, and accept the aforementioned description of the Student Leadership Team Roles and Responsibilities and the Code of Conduct. I also certify that I have provided complete and accurate statements on this application. I understand that all documents submitted in support of this application become the property of West Virginia SADD.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### **PARENT / GUARDIAN RESPONSIBILITY & PERMISSIONS STATEMENT**

*\*required for applicants under the age of 18 at time of application*

I have read the materials included in this WV SADD Student Leadership Team application. I understand the commitments and requirements involved, and I fully support the applicant in fulfilling these responsibilities to the best of his/her ability. Therefore, I certify that I guarantee transportation for my son/daughter to all mandatory West Virginia SADD meetings and activities.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

If the applicant is applying for the Student Leadership Council (SLC), the applicant’s SADD Chapter advisor must complete this form. If applying for the College Student Advisory Board (CSAB), the form may be completed by any adult who is knowledgeable of the applicant’s skills and abilities.

	Excellent	Good	Fair	Poor
<b>CHARACTER</b>				
Personal traits: honesty, integrity, trustworthiness, attitude				
Exemplifies the SADD lifestyle				
Serves as a positive role model in the school and community				
<b>LEADERSHIP</b>				
Ability to express self and explain independent ideas clearly				
Punctuality				
Time management				
Organizational skills (ability to plan and carry out activities)				
Communication skills (written and verbal)				
Ability to assume responsibility				
Works well with others				
Accepting of others and their ideas				
Listening skills				
Dedication and commitment				
<b>GENERAL</b>				
Emotional maturity				
Reliability				
Involvement (community and school activities)				
Willingness to assume responsibility				

DO YOU BELIEVE THIS APPLICANT IS READY TO ASSUME LEADERSHIP RESPONSIBILITIES WITH WEST VIRGINIA SADD?    \_\_\_ YES    \_\_\_ NO

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



# Thank you for applying to the West Virginia SADD Student Leadership Team!

Applicants will be notified by July 6 of the status of their application. In the interim, if you have any questions or concerns regarding this application, please contact Community Connections at [cci@strongcommunities.org](mailto:cci@strongcommunities.org) or (304) 913-4956.

Please note that incomplete applications will not be reviewed. Please use the following checklist as a guide to ensure you've submitted all components of your application.

## CHECKLIST

- PART 1. PERSONAL INFORMATION
- PART 2. STUDENT QUESTIONNAIRE
- PART 3. ACTIVITIES AND INTERESTS
- PART 4. CODE OF CONDUCT & PERMISSIONS
- PART 5. APPLICANT RECOMMENDATION FORM

*As part of your application, please also submit the following:*

- PHOTO (HEAD SHOT) OF THE APPLICANT
- MOST RECENT EDUCATION TRANSCRIPTS